

Final: July 18, 2017

**MEETING OF THE BOARD OF DIRECTORS OF
THE WATER AUTHORITY OF GREAT NECK NORTH
HELD ON JUNE 19, 2017
AT 50 WATERMILL LANE, GREAT NECK, NEW YORK.**

PRESENT:

Michael C. Kalnick, Chairperson
Jean Celender, Director
Carol Frank, Director
Dan Levy, Director
Susan Lopatkin, Director
Michael Smiley, Director
Steven Weinberg, Director

Village of Kings Point
Village of Great Neck Plaza
Town of North Hempstead
Village of Saddle Rock
Village of Kensington
Village of Great Neck Estates
Village of Thomaston

ALSO PRESENT:

Ralph J. Kreitzman, Vice-Chairperson
Robert Graziano, Deputy Chairperson
Gregory Graziano, Superintendent
Suet-Yee Huang, Civil Engineer
Judith Flynn, Treasurer
Lisa Schlichting, Secretary
Benjamin Kaplan, Counsel
Gary Stuart, Principal Engineer

Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North
McLaughlin and Stern, LLP
CDM Smith, Consulting Engineers

NOT PRESENT:

Pedram Bral, Director

Village of Great Neck

ALSO PRESENT:

Edward Causin

The Board meeting was called to order at 6:08 p.m. Seven members (Chairperson/Director Kalnick, Directors Celender, Frank, Levy, Lopatkin, Smiley, and Weinberg) were present, constituting a quorum.

On the motion of Director Weinberg, seconded by Director Celender, by Resolution #17-06-01, the Minutes of the Board's May 15, 2017, meeting were reviewed by the Directors and were approved. The vote was 7 for, 0 against, 0 abstentions.

On the motion of Director Levy, seconded by Director Celender, by Resolution #17-06-02, the Board reviewed and approved the Abstract of Claims. The vote was 7 for, 0 against, 0 abstentions. A copy of the Abstract is on file with the Secretary.

On the motion of Director Levy, seconded by Director Celender, by Resolution #17-06-03, the Board reviewed and approved the Treasurer's Monthly Report. The vote was 7 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

The New York State Insurance Fund Workers' Compensation Policy premium will be increasing by \$7,576.00, from \$98,257.00 in 2016, to an estimated amount of \$105,833.00 in 2017. The premium for the policy was increased by \$21,406.00, primarily based upon higher payroll costs and an increase in rates. That increase however was offset by a savings of \$13,830.00, based upon a 4% increase in the New York Construction Class Credit of \$7,500.00, a 1% increase in the Experience Credit of \$4,518.00, and a change in the discount calculation of \$1,812.00. The Treasurer recommended that the Board approve the renewal of the Workers' Compensation Policy. On the motion of Director Celender, seconded by Director Weinberg, by Resolution #17-06-04, the Board approved the renewal of the 2017 Workers' Compensation Policy with the New York State Insurance Fund. The vote was 7 for, 0 against, 0 abstentions.

Gary Stuart presented the Engineer's Report:

1. SMLP Project – Improvements at several well sites to address flooding issues including the raising of well houses above flood elevations.
Well 2A – Demolition of existing building and construction of new well house that will be approximately 8 feet higher than existing. Reusing existing well, but replacing the existing pump with new. New chemical feed system. The 100% design is expected to be completed by June 23rd.
Well 5 – Demolition of existing building and construction of new well house. New pump will be installed that is above flood elevation (it is currently in below-grade vault). New screen will be installed in existing well. CDM Smith submitted the cost analysis for replacing the entire building vs. new building for pump only to the Authority. Waiting for Salt Water Intrusion Modeling results before proceeding with design.
Well 6 – Demolition of portion of existing building and construction of new well pump portion of building such that new pump and associated equipment is above flood elevation. Waiting for Salt Water Intrusion Modeling results before proceeding with design.
Well 8 – Demolition of existing building and construction of new well house (existing building is below grade and therefore potentially subject to flooding). New well will be drilled. Waiting for Salt Water Intrusion Modeling results before proceeding further with design.
2. Weybridge Road Tank Catwalk Structural Review – Review of design plans submitted by Verizon for new antenna to be installed on tank. No change since last meeting. Waiting for carriers to provide funding.
3. SCADA Upgrade – Installation of new control panels, communications equipment, and associated work at all sites so that all SCADA equipment is consistent and up-to-date. Work at some sites is being funded through SMLP program. The project is out to bid. The bid opening date is June 23, 2017.
4. Salt Water Intrusion Modeling for Wells 5, 6, 7, and 8 – Development of a dual-density groundwater flow model to evaluate the potential for salt-water intrusion in both the Lloyd and Magothy Aquifers. The Community Drive 3,000-gpm model was submitted. A proposal for a Test Well at Well 8 was submitted.

5. 2017 Water Main Improvements – Replacement of approximately 13,000 feet of water main including valves, hydrants, and services in Great Neck Estates and Saddle Rock Estates. Sewer mapping from the Great Neck Water Pollution Control District was received. Additional sanitary and storm sewer mapping was just received from the Nassau County GIS Department. Working on the design of streets where sewer information is known.
6. Greenway Terrace Water Main – Installation of approximately 800 feet of water main for new development. CDM Smith just received approval of the plans from the Nassau County Department of Health (“NYSDOH”).

Gregory Graziano presented the Superintendent’s Report:

The Superintendent advised the Directors that the Authority will be sending out Request for Proposals (“RFP”), for the Authority’s Internal and External Audits. The External Audit will be for the years ending 2017, 2018, and 2019. The Internal Audit will be for the years ending 2018, 2019, and 2020. The RFP will be sent to: Cullen & Danowski, LLP, Abrecht, Viggiano, Zureck & Company, P.C., Toski & Co., CPAs, P.C., SaxBST LLP, SATTY, LEVINE & CIACCO, CPAs, P.C., Pappas & Co, Rynkar Vail & Barrett, LLP, and Costarothbort LLC.

The Superintendent presented a draft outline to the Board for the next Newsletter:

Page 1:	Lead and Copper Testing
Page 2:	Residents with Medical Concerns - Credit Card Payment Now Available
Page 3:	New Well 11A Up & Running - EFC Project Update
Page 4:	Conservation Tips

The Authority is looking for volunteers, particularly those who live in houses that were built in 1938 or earlier, that have iron pipe to participate in the Lead and Copper Testing program. The Directors approved the outline for the Newsletter and will advise if they know of any volunteers for the Lead and Copper Testing Program.

Superintendent Graziano reported that Well 11A is up and running. It went on line May 17, 2017. The Superintendent offered to do a tour of the new Well. The Directors suggested doing the tour prior to the start of the July 17, 2017 Board meeting.

CDM Smith submitted its formal proposal to provide engineering services to install a monitoring Well at Well 8 for the fee of \$210,065.00. (The Board had already approved the installation of the monitoring well, for a maximum fee of \$225,000.00, at the May 15, 2017, Board meeting.) The Monitoring Well will help determine if the high chloride levels are the result of a hole in the Well Casing or if they are being pulled up from the Lloyd Aquifer, and will help determine the quantity that can be pumped. A copy of the proposal is on file with the Secretary.

CDM Smith submitted its proposal for the Development of a Non-Intentional Vulnerability Events Document for the Authority’s Emergency Plan, as required by the NYSDOH. The fee is \$8,000.00. The Plan must be submitted to the NYSDOH by the end of the month. On the motion of Director Levy, seconded by Director Weinberg, by Resolution #17-06-05, the Board approved CDM Smith’s proposal for the Development of Non-Intentional Vulnerability Events Document for the Authority’s Emergency Plan, for a maximum fee of \$8,000.00. The vote was 7 for, 0 against, 0 abstentions. A copy of the proposal is on file with the Secretary.

On the motion of Director Levy, seconded by Director Weinberg, by Resolution #17-06-06, the Board approved the appointment of Director Smiley to fill the unexpired term of Edward Causin as the Chairperson and a member of the Governance Committee. The term expires December 31, 2018. The vote was 7 for, 0 against, 0 abstentions.

On the motion of Director Levy, seconded by Director Weinberg, by Resolution #17-06-07, the Board went into Executive Session at 6:35 p.m. to discuss a personnel matter. The Board emerged at 6:45 p.m. Chairperson Kalnick announced that no action had been taken and no minutes would be produced.

On the motion of Director Celender, seconded by Director Weinberg, by Resolution #17-06-08, the Board authorized Superintendent Graziano to submit a request to Civil Service for a title that best fits the Superintendent's proposed job duties for Michael Rispoli within the scope of Civil Service job titles. The vote was 7 for, 0 against, 0 abstentions.

The meeting was adjourned at 6:50 p.m.

Approved by Secretary: Lori J. Jang Date: 8/16/17